

# ELK SPRINGS HOA EXECUTIVE BOARD MEETING

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## EXECUTIVE BOARD MEETING MINUTES

Wednesday, August 11, 2021 at 5:00 PM

Via Zoom Conferencing

### I. Call to Order

The meeting was called to order at 5:00 p.m.

### II. Establishment of Quorum

A quorum was verified, board members present were Ed Holub, Willy Lynch, Heidi Treleven, Patrick Fitzgerald, and Greg Boecker. Also in attendance was Bob Johnson and Sam Engen, IMM and Amanda Maurer, Attorney.

### III. Homeowner Open Forum

No comments.

### IV. Approval of Prior Meeting Minutes

Greg noted that item 5b. should be changed to read portions of filing 8 and 9 and common areas include roadways. Greg motioned to approve the August 5<sup>th</sup> meeting minutes with the changes noted. Heidi seconded, and all were in favor.

### V. Discussion & Action Items

- a. **2021 FRWRM Grant Application Award and report from Fire Mitigation Committee:** The HOA will only be reimbursed for work identified in the scope. The committee created changes to the scope by making it as broad as possible, removed any reference to the plan prepared by Mike Uncapher, and extended the timeline for completion to September 30, 2025.
- b. **Review recommendations from homeowner survey concerning fire mitigation:** The top recommendations from the survey were 1. provide assistance to owners in fuel removal and 2. create safe, well-marked and maintained fire exits
- c. **Finalize final scope of work for FRWRM Grant which needs to be submitted to the CSFS Field Office no later than August 13:** Ed motioned to approve the Attachment A – Scope of Work as presented and authorize the Fire Mitigation Committee Chair to execute and send in the needed documentation to take advantage of the grant award. Patrick seconded; motion passed 4-1 with Willy opposed.

### VI. Additional Business

### VII. Executive Session

Patrick motioned to move into executive session at 5:48 p.m. for contract review. Greg seconded, and all were in favor.

Out of executive session at 6:12 p.m. The Board has asked IMM to get clarification on plow sizes and if cameras will be used prior to deciding. The Board will review and select the snowplow contractor at their next meeting scheduled for 8/26.

### VIII. Adjournment

A motion was made, and seconded to adjourn the meeting at 6:15 p.m.