

## MEETING MINUTES

### Elk Springs HOA Fire Mitigation Committee Meeting 3:00 pm, June 21, 2023

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- I. **Call to Order** by Sam Engen at 3:01 p.m.
- II. **Record attendance and verify quorum** a quorum was verified with the following committee members present Ed Holub, Robin Van Norman, and Tom Dunlop. Also in attendance was Sam Engen, IMM, Mike Uncapher, Western Vegetation Management, Matt Schiltz, CSFS, and Phil Luebbert, JEO. Members in attendance were Willy Lynch.
- III. **Approval of prior meeting minutes** Tom moved, seconded by Robin, to approve the meeting minutes from 2/21/2023, motion carried unanimously.

IV. **Discussion and Action Items:**

a. **Q&A with Phil Luebbert.**

Discussion on overarching goals for fire mitigation within the subdivision were as follows:

- Outreach and education to owners
- Life safety
- Owner assistance and more participation
- Fire breaks and defensible space
- Ingress/Egress

Notification – discussion on where to get most up to date information:

- sign up for county alerts.
- access to fire exit maps (on website and map located by mailboxes).
- sending information regarding in a newsletter.
- coordinated effort to help with insurance.

Owner buy-in and participation are obstacles to overcome for the Association.

Phil is working to get the final report by July 6<sup>th</sup> deadline for report.

b. **Discuss easement for firefighting access/fire mitigation on lot 65 in filing 9.**

Elk Springs, LLC is offering an easement for emergency fire access to the Association at no cost. The Association would have to pay for the cost of surveying and plating, in addition to any future improvements and maintenance. Ed moved, seconded by Tom, to recommend to the board to authorize proceeding with obtaining this easement, motion carried unanimously.

**c. Discuss Fire Mitigation projects for Fall 2023/Winter 2024.**

Project discussion was as follows:

- Creating meaningful ingress and egress fuel breaks (50-100 ft) along roadway from the entrance to Woodruff.
- Continuing the chip and haul project for owners to create defensible spaces and to remove dead and diseased trees on their property.

**d. Update on fire hoses.** No updates.

**V. Additional Business** None.

**VI. Open Forum** The homeowners present did not bring forth any business.

**VII. Adjourn** at 4:42 p.m.